

## SEARCH TIPS

### Number Searches – Exact Terms Only

These searches work **only** when you have an **exact number**. Do not use partial numbers:

- **SCVWDID**
- **Case Number**
- **Street Number**

### Text Searches – Use Partial Terms

These searches work best when you only put in **partial terms**:

- **Case Name** – Names do not always match current business name. Use the part of the name that is most likely to be correct. (i.e. for “**Hewlett Packard**” enter “**Hewlett**”).
- **Street Name** – Street names often have prefixes or suffixes that may be abbreviated (i.e. North, South, Street, Avenue). Use only the part of the street name (i.e. for “**W El Camino Real**” enter “**Camino**” for “**Fifth St**” enter “**5**”).